

Southeast Asian American Mutual Assistance Association Directory
2002-2003 Survey
Terms of Reference
Updated 2/5/03

Examples of work in the following fields:

Advocacy

Speaking in favor of your community. Representing your community in relation to others (for example, elected officials and their staff, the fire department, the police department, etc.). Helping your community members represent themselves more effectively.

Arts

Classes in dance, painting, drawing, crafts, music, etc.

Athletics

Active support for a sport team (basketball, football, soccer, volleyball, etc.).

Celebrations

Staging festive events for New Year, religious holidays, etc.

Child Care

Providing daycare or after school programs for children.

Citizenship

Providing classes to help people become U.S. citizens. Helping people to fill out forms to become U.S. citizens.

Civic Engagement/Voter Registration

Providing programs that encourage community members to become more socially or politically involved with the community, for example by writing or talking to politicians. Helping community members to register to vote.

Computer Training

Teaching peoples how to work with computers.

Crisis Intervention

Providing help to community members at times of emergency – for example, fires, floods, robberies, death of a family member, etc.

Deportation

Helping the community better cope (legally, emotionally, or financially) with the deportation of people to Southeast Asia.

Domestic Conflicts

Helping individuals and families who are facing serious family problems, including physical abuse, divorce, or other kinds of problems.

Driver's Education

Teaching community members how to drive.

Environment

Teaching community members about dangers in the environment (for example, pollution). Teaching community members about ways they can protect the environment (for example, recycling).

Elderly Services

Providing services specifically targeted to elderly people.

ESL

Teaching community members how to speak, read, and write in English.

Farming

Helping community members become farmers, or improve their farming.

Food Distribution

Distributing food to low-income community members.

Funeral Expenses

Helping community members to pay for funeral expenses.

Health Education

Teaching the community about diseases, nutrition, and other health concerns.

Health Services

Providing medical services to community members. Examples include providing medical services through your own healthcare workers, providing office space for healthcare workers, and escorting non-English-speaking patients to medical appointments.

Housing

Helping community members obtain good housing, learn about mortgages, or communicate more effectively with landlords. Building and/or managing housing complexes.

Interpretation/Translation Services

Providing spoken interpretation or written translation services to your community.

Job Training/Professional Development

Helping community members learn skills that could help them get and succeed in jobs. Examples include classes in auto mechanics, training in starting businesses, help with writing resumes, introducing employers and job-seekers, etc.

Men

Providing services specifically targeted to men.

Mental Health

Providing mental health services or education to community members. Examples include providing mental health services through your own staff, providing office space for mental health clinicians,

escorting non-English-speaking patients to psychiatric appointments, and educating community members about mental illnesses.

Mentorship/Tutoring

Helping students with their homework outside of school. Helping older people to build relationships with younger people, so the younger people can learn better.

Microenterprise/IDA

Helping clients develop small businesses through "microenterprise" or "microcredit" programs. Helping clients develop bank accounts and learn about banking through "individual development accounts" or "IDAs."

Newsletter

Producing a newsletter.

Parenting Education

Teaching parents in your community about being a parent in the United States. For example, educating parents about ways they can discipline their children, how they can be more involved in their children's education, and how to communicate more effectively with their children.

Research

Investigating your community in a systematic way – for example through survey, interviews, or focus groups.

School Liaison

Helping parents, teachers, and others who work at schools to understand one another better, and communicate better.

Southeast Asian Language Training

Training community members how to speak, read, and/or write in Southeast Asian languages such as Khmer, Hmong, Lao, Vietnamese, etc.

Welfare Benefits

Helping community members get access to public/government assistance (for example, Medicare, Medicaid, TANF, food stamps, social security, etc.).

Women

Providing services specifically targeted to women.

Working with Religious Institutions

Carrying out programs with a temple, church, mosque, or other religious organization.

Youth

Providing services specifically targeted to young people.

Other

Other kinds of work an organization does, besides the ones described above.